

# APPLICATION FOR ENROLMENT 3 & 4 YEAR OLD PROGRAMS

Please complete **Page 3 + 4** of this form, **SAVE** the document and send to: **enrolments@alchestervillagepreschool.com.au** OR you can manually fill out and mail or drop it in to our kindergarten.

#### General Information

Alchester Village Pre-school is a not-for-profit organisation dedicated to helping your child develop skills and abilities that are conducive to further learning, at their own pace. We offer a happy, fun and safe environment for the children to explore their skills and enjoy varied learning experiences.

- Submit your application as soon as possible. This can be done from birth
- · When form is received by the pre-school, your child is placed on a waiting list
- Enrolments are offered in order of date of application
- · We prioritise children in accordance with regulations and funding criteria

### High Priority Children

If eligible for Early Start Kindergarten or Access to Early Learning

Aboriginal and/or Torres Strait Islander children

Children with additional needs

Children eligible for the Kindergarten fee subsidy

# Please inform enrolment officer or staff during your visit if any of the above apply

#### See board for further information

- You will receive confirmation though please note: this does not guarantee a place for your child
- In the year prior to your child attending, you will be contacted confirming your child's position on our list
  and you will be requested to attend our OPEN DAY (mid year). Payment of a placement fee is required
  at this time to secure your position
- · You will be notified between August and September if your application has been successful or not
- Notification of change of address and/or phone number should be advised immediately to the Enrolment Officer c/o the pre-school

#### If you cannot be contacted your application will lapse

· There is no charge to submit an application at this Pre-School



#### IMPORTANT INFORMATION

"Evidence of up to date immunisation **MUST BE PROVIDED WITHIN TWO MONTHS PRIOR TO OUR CHILD COMMENCING AT OUR SERVICE"** 

- · Fully immunised for their age
- On a vaccination catch-up program
- · Unable to be fully immunised for medical reasons
- 'Conscientious objection' is not an exemption under the 'No Jab No Play' legislation

# WE ASK THAT THIS INFORMATION IS PROVIDED AT OPEN DAY WHEN ENROLMENT IS CONFIRMED

Alternatively if your child is on a Waiting list, <u>once</u> the enrolment is confirmed <u>or by</u> Orientation Day in November.

• After completing the attached application form, please return as soon as possible... **Either:** To the pre-school, or post to...

THE ENROLMENT OFFICER
C/O ALCHESTER VILLAGE PRE-SCHOOL
30 LOCKWOODS ROAD
BORONIA 3155

For any further information please contact the Enrolment Officer

#### 0478 888 477

Thank you

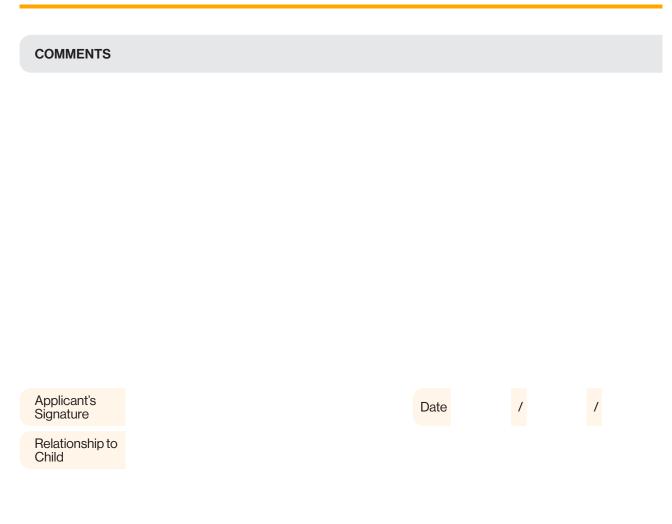
Committee of Management

Alchester Village Pre-school

## **APPLICATION FOR ENROLMENT**

DETAILS OF YOUR CHILD					
Date of Birth	1	/	Male	Female	
Surname					
Given Names					
RESIDENTIAL ADDRESS					
Language Spoken at Home					
	ETAILS OF PARENT / GUARDIAN  Tether's Name  Tether's Name				
Mother's Name  ADDRESS FOR RETURN POSTAGE					
ABBITESOT OTTIL TOTAL					
TELEPHONE NUMBERS					
Home			Business		
Email			Mobile		
WHICH GROUP WOULD BE YOUR PREFERENCE?					
3 YEAR OLD PRO	GRAM		Year of Entry		
WALLABY					
MON - 2:00 - 5:00					
WED - 2:00 - 5:00	NOTE: This is comprised of 3yr olds only				
	11012		,		
THUR - 8:30 - 11:30					
	Wish to Attend	Wallaby			
WOMBAT					
TUE + FRI - 8:30 - 1:00	NOTE: This is par	rt of a combined 3	3 and 4yr old group		
	Wish to Attend	Wombat			
		vvoinbat			
4 YEAR OLD PROGRAM Year of Entry					
COCKATOO					
MON - 8:30 - 1:30					
WED - 8:30 - 1:30	NOTE: This is comprised of 4 year olds only				
THUR - 12:00 - 5:00					
ROSELLA					
TUE+FRI - 8:30 - 4:00	<b>NOTE:</b> This is comprised of 3 + 4 year olds. 3s leave at 1:00 – 4s then have their own focused time.				

#### APPLICATION FOR ENROLMENT



#### **ENROLMENT APPLICATION ACKNOWLEDGMENT**

Note: If Email address provided you will receive an email acknowledgment



We acknowledge receipt of your child's pre-school application, which has been placed on our enrolment list for the year.

Please note that this does not guarantee a placement with the pre-school. Thank you for considering Alchester Village Pre-School. Committee of Management.

Please complete **Page 3 + 4** of this form, **SAVE** the document and send to: **enrolments@alchestervillagepreschool.com.au**OR you can manually fill out and mail or drop it in to our kindergarten.